



# LILLOOET TRIBAL COUNCIL

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**Employment Opportunity:** Community Liaison-Covid19 Response  
**Seeking to fill position:** **2.0 FTE, Community Liaison Support Workers**  
**Reports to:** Health Administrator, St'at'imc Outreach Health Services  
**Posted: January 25, 2022** **Closing Date: Open until filled**

## POSITION SUMMARY

The Community Liaison-Covid19 Response primary role is to provide support to the northern St'at'imc communities to enhance culturally safe COVID-19 mitigation measures, community preparedness and response capacity.

The role is to assist leadership, of the Sub-Region, Family, Nation, Community or Health Service Organization to which they are assigned, through effective engagement with community members, and health partners including the First Nations Health Authority and Regional Health Authority (RHA). In addition, they use their local knowledge and context about the community, family units, structures and processes in the region to ensure that needs arising from the COVID-19 pandemic are being addressed in a manner that is relevant to the community context.

## PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Keeping update on all current information relevant COVID-19.
2. Distributing community relevant COVID-19 education to ensure individuals and families understand COVID-19 precautions.
3. Promoting basic infection prevention and control practices to prevent COVID-19 transmission.
4. Acting as a direct resource to community – answering or responding to questions from members.
5. Assisting in identifying accommodations in and around community for potential self-isolation, and/or surge capacity.
6. Assisting in developing and supporting food security supports.
7. Facilitating access to community resources and providing information on community services such as harm reduction and mental health and wellness programs.
8. Assisting in ordering, receiving and distribution of personal protective equipment.
9. Developing and maintaining strong working partnerships with communities, health care providers, health system partners and relevant organizations to support coordinated care.
10. Engaging with the communities' away-from-home population/families.
11. Working collaboratively with communities and RHA COVID-19 contact tracers to support culturally safe contact tracing services as per the process between the RHA and community.
12. Assisting primary health providers in monitoring designated community members via phone daily to ensure that holistic needs are being met and isolation plans are being maintained.
13. Providing regular reporting on services provided.
14. Performs other related duties as assigned.

## JOB SPECIFICATIONS

- Grade 12 or equivalent
- Experience in social or health service (preferred)
- Ability to work overtime as needed (preferred)
- Valid BC Driver's license and access to vehicle (if required)
- Demonstrated ability to maintain confidentiality of sensitive information
- Ability to organize and plan own work
- Ability to be flexible and meet changing priorities
- Good verbal and written skills including ability to keep clear notes and action items
- Strong ability to collaborate with others and work well in a team

### How to apply:

Please submit cover letter, resume and three references to Andrea Leech, Administrator, Lillooet Tribal Council, 650 Industrial Place, Lillooet BC or email to: [info@lillooettribalcouncil.ca](mailto:info@lillooettribalcouncil.ca)

### Any questions, please contact:

Andrea Leech at (250)256-7523 ext. 103 or [ALeech@lillooettribalcouncil.ca](mailto:ALeech@lillooettribalcouncil.ca)