



LILLOOET TRIBAL COUNCIL

682 Main Street, P.O. Box 1420, Lillooet, BC V0K 1W0
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JOB POSTING

Job Title: Community Engagement Coordinator
Department: St'át'imc Outreach Health Services (SOHS)
Organization: Lillooet Tribal Council (LTC)
Reports to: LTC Administrator
Term: Fulltime permanent position, some flexible hours
Posted: August 10, 2021
Closes: August 27, 2021

The SOHS Community Engagement Coordinator (CEC) is responsible for coordinating the communication between the SOHS, the LTC member-communities, and the various external entities responsible for the design and delivery of health services in the province, and bring information back to SOHS for implementation. The CEC focuses on communications that helps plan, implement, coordinate, and evaluate health services delivered by SOHS.

KEY RESPONSIBILITIES

- Work closely with the SOHS Health Administrator, Northern St'at'imc (NS) Health Directors/team Managers, and St'at'imc Health Representative to implement the annual Northern St'át'imc Health work plan.
- Develop and maintain effective working relationships with elected leadership, NS communities, health staff, health professionals, the First Nations Health Council, the First Nation Health Directors Association, Interior Health, government representatives, and partner agencies.
- Support communication between provincial health agencies, NS communities and health providers.
- Lead the implementation of the NS Health communication plans and protocols.
- Support communities to identify their community health needs and incorporate identified health priorities into the NS Health Plan.
- Develop and monitor annual budgets, ensure expenditures are made according to applicable policies and/or guidelines.
- Enhance and maintain a NS Health Advisory Committee.
- Create a data system to target health priorities relevant to SOHS.

QUALIFICATIONS:

- University degree/diploma with specialization in Health Sciences, Education, Communications, or Social Services or a related field.
- Relevant, recent and significant experience in the provision of coordination support to First Nation communities (usually acquired over a 3-5 year period).
- Experience working with BC First Nations/Aboriginal people at a community and/or political level including in the area of community engagement and community/organizational development.
- Experience developing protocols and partnership agreements.
- Excellent understanding of health related issues affecting First Nations (Particularly those of the NS communities) as well as an understanding of health delivery in BC and Canada.

SALARY: dependent on education and experience.

APPLICATION DEADLINE

Posted: August 10, 2021

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SUBMIT COVER LETTER, RESUME AND THREE REFERENCES TO:

Attn. Andrea Leech, Administrator, Lillooet Tribal Council, 682 Main Street, Lillooet BC V0K 1V0
or email info@lillooettribalcouncil.ca

Please note that only those applicants shortlisted will be contacted. If you do not hear from us about this position, please accept our sincere appreciation for your interest in our organization!