



LILLOOET TRIBAL COUNCIL

814 Highway 99, P.O. Box 1420, Lillooet, BC V0K 1V0
T: 250-256-7523 F: 250-256-7119 E: lillooet_tribal_council@statimc.net

St'át'imc Fisheries Technical Advisory Committee (SFTAC) Terms of Reference Effective Date: February 13, 2018

Purpose:

The purpose of the St'át'imc Fisheries Technical Advisory Committee (SFTAC) is to provide a venue for discussion and collaboration between the seven northern St'át'imc communities and Fisheries and Oceans Canada with regards to issues related to Fraser River salmon and their habitats.

For greater clarity and certainty, the SFTAC can support the exchange and initial discussion of information but cannot fulfill requirements for deep and meaningful discussion on all issues. Decisions with regard to fishing and fisheries will be made by individual communities in accordance with their traditions and community customs/laws.

Key tasks: The SFTAC:

- will meet up to seven times per year. Where possible, meeting locations will alternate between each of the participating communities.
- will review information provided by Fisheries and Oceans Canada and where appropriate provide feedback to the Department on the information provided.
- will share information on projects related to Fraser River salmon and their habitats undertaken by individual communities and provide a forum for possible collaboration of these and future projects.
- will provide input and advice to the LTC Fisheries Manager to assist him or her in formulating an agenda for any proposed **St'át'imc Fisheries Forum(s)**.
 - The Forum is a community meeting that takes place prior to and/or after the salmon fishing season.
 - The Forum is open to all St'át'imc community members.
 - The agenda normally includes relevant pre-season information with regards to salmon fishing as well as other items and updates of interest to the community, including but not limited to: updates on mining, forestry and other resource extraction activities in the area, updates on projects related to improvements to fish habitat, updates on projects related to fish culture, updates on any other project related to fish and to water quality.

Membership:

- The LTC Fisheries Manager.
- Community Committee Members. Each participating St'át'imc community may appoint one member to the committee. The term of the appointment will be at the discretion of the community. The community may also appoint an alternative member to fill in when the first member is unable to attend committee meetings.

Note: DFO will assign a Resource Manager to participate at the SFTAC, in a non-member capacity.



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Roles and Responsibilities:

LTC Fisheries Manager - Chair

The LTC Fisheries Manager is the Chairperson for the committee.

Responsibilities include:

- Agenda development for all SFTAC meetings.
- Organizing meeting locations and catering.
- Recording and dissemination of meeting minutes.
- Reporting on meeting outcomes directly to the monthly LTC Chief meeting either in-person or via a written report.
- Providing committee recommendations directly to the monthly LTC Chiefs meeting.

Community Committee Members

Community Committee members will attend SFTAC meetings as a representative of their community.

Responsibilities include:

- Attending scheduled meetings as a representative of their respective community. If attendance is not possible, then the committee member will try and update an alternate attendee appointed by their community to attend on their behalf.
- Providing an update on any issues and concerns their community wishes to bring forward with regards to fish, fish habitat or fishing.
- Reporting back to their own communities' leadership and members on issues and information discussed at SFTAC meetings.
- Selecting an alternate chair, in the case where the LTC Fisheries Manager is unable to attend a meeting.
- Ensuring personal conduct is professional and respectful at all times.

Assigned DFO Resource Manager

The assigned DFO Resource Managers responsibilities include:

- Attending SFTAC meetings and providing information to the committee with regards to those subjects within the Departments mandate.
- Acting as a conduit to ensure appropriate participation in SFTAC committee meetings from other Fisheries and Oceans Canada employees such as local Fisheries Officers, Salmon Enhancement biologists, habitat restoration biologists and others.
- Reporting back to the DFO Senior management for the Fraser Interior Area on issues and information discussed at SFTAC meetings.

Funding:

- Funds for hall rental and catering for SFTAC meetings are provided by the Lillooet Tribal Council via an agreement with Fisheries and Oceans Canada.
- An honorarium and travel reimbursement will be provided to members for attendance at SFTAC meetings.
- Approval prior to travel is required from the LTC Fisheries Manager before any honorarium and/or travel reimbursement is made.



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Confidentiality and Conflict of Interest:

- When sensitive information is shared involving individual or communities, confidentiality must be strictly adhered to.
- When a conflict of interest or a perceived conflict of interest arises, the committee member must inform the Chair immediately.

Termination of Membership:

Membership of Community Committee members to the SFTAC may be terminated as follows:

- Upon receipt of resignation in writing to the Chair.
- Upon notification in writing to the Chair from a community that they have opted to select another individual to represent that community.
- Upon recommendation from the Chair for removal if the committee member fails to respect the terms of reference of the committee.